

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2022

Independent Practitioner's Review Engagement Report
Statement of Financial Position
Statement of Revenue and Expenses and Changes in Net Assets
Statement of Cash Flows
Notes to Financial Statements



To the members of:
Centre for Treatment of Sexual Abuse and Childhood Trauma
Ottawa

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

We have reviewed the statement of assets and liabilities of Centre for Treatment of Sexual Abuse and Childhood Trauma as at September 30, 2022 and the statements of revenues and expenditures and changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many not-for-profit organizations, Centre for Treatment of Sexual Abuse and Childhood Trauma derives revenue from donations and cash receipts, the completeness of which is not susceptible to satisfactory review procedures. Accordingly, review of these revenues was limited to the amounts recorded in the records of Centre for Treatment of Sexual Abuse and Childhood Trauma. Therefore, we were not able to determine whether any adjustments might be necessary to cash donation revenues, internship and supervision revenues and excess of revenues over expenses for the year ended September 30, 2022, as well as current assets and net assets as at September 30, 2022.

Qualified Conclusion

Based on our review, except for the matter described in the preceding paragraph, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

A handwritten signature in black ink that reads "Frouin Group".A faint, light blue watermark in the bottom left corner of the page. It features a compass rose with a needle pointing towards the top right, and a ruler scale with markings from 0 to 40.

Frouin Group Professional Corporation
Ottawa, Ontario
February 23, 2023

Authorized to practice public accounting by the Chartered Professional Accountants of Ontario

Frouin Group Professional Corporation
Chartered Professional Accountants
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CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA
UNAUDITED STATEMENT OF FINANCIAL POSITION
AS AT SEPTEMBER 30, 2022

	Restricted Funds		General Fund	Total	
	Subsidy Fund	Endowment Fund		2022	2021
CURRENT ASSETS					
Cash	\$ 6,450	\$ 0	\$ 70,391	\$ 76,841	\$ 70,502
Term deposits (Note 4)	0	7,231	0	7,231	7,176
HST receivable	0	0	6,762	6,762	4,573
Government wage subsidy receivable	0	0	0	0	3,152
Accounts receivable	0	0	0	0	16,077
Due from General Fund	25,277	0	0	25,277	25,583
Due from Subsidy Fund	0	0	231	231	0
Prepaid expenses	0	0	15,365	15,365	16,527
TOTAL ASSETS	\$ 31,727	\$ 7,231	\$ 92,749	\$ 131,707	\$ 143,590
CURRENT LIABILITIES					
Accounts payable & accrued liabilities	\$ 0	\$ 0	\$ 3,801	\$ 3,801	\$ 2,714
Government remittances	0	0	557	557	416
Due to Subsidy Fund	0	0	25,277	25,277	25,407
Due to General Fund	0	231	0	231	176
Deferred revenue (Note 6)	0	0	24,131	24,131	31,325
	0	231	53,766	53,997	60,038
NET ASSETS (Note 7)					
Externally-restricted	0	7,000	0	7,000	7,000
Internally-restricted	31,727	0	0	31,727	31,727
Unrestricted	0	0	38,983	38,983	44,825
	31,727	7,231	38,983	77,710	83,552
TOTAL LIABILITIES AND NET ASSETS	\$ 31,727	\$ 7,231	\$ 92,749	\$ 131,707	\$ 143,590

APPROVED ON BEHALF OF THE BOARD:

Director _____

Director _____

(See accompanying Notes to Financial Statements)

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA
UNAUDITED STATEMENT OF REVENUE AND EXPENSES AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED SEPTEMBER 30, 2022

	Restricted Funds		General Fund	Total	
	Subsidy Fund	Endowment Fund		2022	2021
REVENUE					
Associates' contributions - rental income	\$ 0	\$ 0	\$ 59,820	\$ 59,820	\$ 42,560
Conferences and workshops	0	0	16,798	16,798	16,083
Fundraising	0	0	9,137	9,137	2,770
Grant revenues (Note 9)	0	0	41,466	41,466	68,315
Memberships	0	0	3,338	3,338	2,525
Cash donations	0	0	9,026	9,026	8,013
Admin fee - group therapy	0	0	875	875	595
Non-associate rental revenue	0	0	4,750	4,750	1,190
Internship and supervision	0	0	31,515	31,515	18,399
Government wage subsidies	0	0	0	0	5,902
Interest	0	0	55	55	68
TOTAL REVENUE	<u>0</u>	<u>0</u>	<u>176,780</u>	<u>176,780</u>	<u>166,420</u>
EXPENSES					
Rent	0	0	56,123	56,123	43,036
Conferences and workshops	0	0	14,521	14,521	15,728
Wages	0	0	45,978	45,978	42,912
Professional fees	0	0	4,388	4,388	2,800
Fundraising expenses	0	0	1,189	1,189	0
Office supplies	0	0	1,852	1,852	1,115
Telephone	0	0	366	366	433
Insurance	0	0	4,352	4,352	4,099
Groups (Note 9)	0	0	36,407	36,407	31,440
Supervision	0	0	13,125	13,125	16,875
Internet	0	0	600	600	693
Bank charges	0	0	781	781	1,064
Non-refundable portion of HST	0	0	2,940	2,940	1,986
TOTAL EXPENSES	<u>0</u>	<u>0</u>	<u>182,622</u>	<u>182,622</u>	<u>162,181</u>
EXCESS/(DEFICIENCY) OF REVENUE OVER EXPENSES	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (5,842)</u>	<u>\$ (5,842)</u>	<u>\$ 4,239</u>
Balance, beginning of the year	\$ 31,727	\$ 7,000	\$ 44,825	\$ 83,552	\$ 79,313
Excess/(deficiency) of revenue over expenses	<u>0</u>	<u>0</u>	<u>(5,842)</u>	<u>(5,842)</u>	<u>4,239</u>
Balance, end of the year	<u>\$ 31,727</u>	<u>\$ 7,000</u>	<u>\$ 38,983</u>	<u>\$ 77,710</u>	<u>\$ 83,552</u>

(See accompanying Notes to Financial Statements)

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA

UNAUDITED STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED SEPTEMBER 30, 2022

	2022	2021
CASH FLOWS FROM/(USED IN) OPERATING ACTIVITIES		
Excess/(deficiency) of revenue over expenses	\$ (5,842)	\$ 4,239
Cash flows from current operating items	<u>12,236</u>	<u>(12,861)</u>
	6,394	(8,622)
 CASH FLOWS FROM/(USED IN) INVESTING ACTIVITIES		
Increase in term deposits	<u>(55)</u>	<u>(68)</u>
 INCREASE/(DECREASE) IN CASH	6,339	(8,690)
 CASH, beginning of year	<u>70,502</u>	<u>79,192</u>
 CASH, end of year	<u>\$ 76,841</u>	<u>\$ 70,502</u>
 REPRESENTED BY:		
 Cash	<u>\$ 76,841</u>	<u>\$ 70,502</u>

(See accompanying Notes to Financial Statements)

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA
NOTES TO UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2022

1. ORGANIZATION

The Centre for Treatment of Sexual Abuse and Childhood Trauma (the Centre) is a non-profit, charitable organization, incorporated October 1, 1992 without share capital, designed to provide comprehensive services for individuals who have experienced sexual abuse or other childhood trauma. The Centre also subsidizes the therapy of certain clients who are unable to meet the financial cost and this amount is reflected in the financial statements. The Centre is exempt from income taxes under Section 149 of the Income Tax Act.

2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

a. Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of income and expenditures during the reporting period. Actual results may differ from management's best estimates as additional information becomes available in the future

b. Term deposits

Term deposits are reported at fair value.

c. Fund accounting

The General Fund accounts for the Centre's administration, workshop and conference expenses, group therapy services and reports the investment in capital assets.

The Subsidy Fund accounts for restricted donations received by the Centre for the purpose of subsidizing therapy and the therapy delivered to clients approved for subsidy by the Centre.

The Endowment Fund reports resources contributed to the endowment. Investment income earned on the resources of the Endowment Fund is reported in the General Fund or Subsidy Fund depending on the nature of any restrictions imposed by contributors of the funds for the endowment.

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA

NOTES TO UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED SEPTEMBER 30, 2022

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

d. Revenue recognition

The Centre follows the restricted fund method of accounting for contributions. Restricted contributions for which there is a corresponding restricted fund are recognized as revenue of that fund when received or receivable. Restricted contributions for which there is no corresponding restricted fund are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions from donations and events are recognized as revenue when received or receivable if the amounts to be received can be reasonably estimated and collection is reasonably assured. Conference, workshop and event revenue is recognized when the event is held. Investment income is recognized as revenue when earned.

e. Capital assets

Capital assets are recorded at cost. Amortization is recorded on a straight-line basis over the estimated useful life of five years, except in the year of acquisition, when a half year of amortization is taken.

3. FINANCIAL INSTRUMENTS

The carrying value of cash, term deposits, accounts receivable, accounts payable and accrued liabilities, approximate their fair value because of the relatively short period to maturity of the instruments. It is management's opinion that the Centre is not exposed to significant interest, currency or credit risks.

4. TERM DEPOSITS

The term deposits consist of a Guaranteed Investment Certificate, maturing in May 2023, earning interest at 1.4%.

5. PROPERTY & EQUIPMENT

All property and equipment has been fully-amortized in prior years and no new additions have been made in the current or prior year.

	Cost	Accumulated Amortization	Net Book Value 2022	Net Book Value 2021
Furniture and Fixtures	\$ 2,548	\$ (2,548)	\$ 0	\$ 0
Computer	5,381	(5,381)	0	0
Projector	800	(800)	0	0
Website	<u>2,100</u>	<u>(2,100)</u>	<u>0</u>	<u>0</u>
TOTAL	\$ <u>10,829</u>	\$ <u>(10,829)</u>	\$ <u>0</u>	\$ <u>0</u>

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA

NOTES TO UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED SEPTEMBER 30, 2022

6. DEFERRED REVENUE

Deferred revenue consists of grant amounts, memberships, workshop fees, event fees and lease inducement.

Grants and workshop revenues will be recognized in the year in which the services are performed. Event revenues will be recognized in the year in which the event has been held. Membership revenue will be recognized over the term of the membership, generally one year.

Lease inducements are accounted for as a reduction of the lease expense over the term of the lease.

7. NET ASSETS

Internally-Restricted

Restricted donations received by the Centre for the purpose of subsidizing therapy are reported in the Subsidy Fund. Interest income earned on Subsidy Fund assets is reported as an increase to the Subsidy Fund.

Externally-Restricted

Contributions (nil in 2022 and also in 2021) are reported as increases to the Endowment Fund. Interest on Endowment Fund investments is reported as interest revenue in the General Fund.

8. FINANCIAL RISK MANAGEMENT POLICY

The Centre is exposed to various risks through its financial instruments. The following analysis provides a measure of the risks at September 30, 2022:

a) Credit risk

Cash and term deposits are held with Canadian chartered banks. Credit risk associated with receivables is minimal since they primarily consist of HST rebates receivables which are expected to be fully collectible. Consequently, the overall exposure to credit risk is considered to be low.

b) Currency risk

The Centre's functional currency is the Canadian dollar. The Centre does not enter into foreign currency transactions and does not use foreign exchange forward contracts.

c) Liquidity risk

The Centre manages its liquidity risk by regularly monitoring forecasted and actual cash flow and financial liability maturities, and by holding assets that can be readily converted into cash. Accounts payable are normally paid within 30 days.

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA
NOTES TO UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2022

8. FINANCIAL RISK MANAGEMENT POLICY (continued)

d) Interest rate risk

The Centre is exposed to interest rate risk with regards to its cash and investments. The Centre has no interest-bearing liability. Fluctuations in market rates of interest on cash do not have a significant impact on the organization's results of operations. Term deposits are not exposed to significant interest rate risk due to their short-term nature.

e) Market risk

The market risk associated with term deposits is minimal since these assets are invested in short-term Guaranteed Investment Certificates.

9. GRANT FUNDING AND GROUPS

The Centre received grant funding from the City of Ottawa and the Ottawa Community Foundation which was used to run trauma-related groups during the current fiscal year. The Centre paid \$19,826 in facilitator fees to run these groups. Of this amount, \$8,066 was paid to board members for their work performed as associate therapists. The transactions were done at the exchange amount and were in the normal course of operations.

10. CONTRACTUAL OBLIGATIONS

The Centre has a lease agreement to rent its premises until March 31, 2027. The lease obligation is reduced by associate contributions received from associates of the Centre for their part time use of office space. The future minimum rent payments, without taking into account the sublease payments received from associates of the Centre totals \$187,724.

Year	Rent Payment
2023	\$ 34,372
2024	37,016
2025	37,016
2026	39,660
2027	39,660
Total	<u>\$ 187,724</u>

The associate contributions are an estimate and may fluctuate depending on the associates' commitment to leasing office space from the Centre, therefore they are not reflected above.