

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2021

Independent Practitioner's Review Engagement Report
Statement of Financial Position
Statement of Revenue and Expenses and Changes in Net Assets
Statement of Cash Flows
Notes to Financial Statements



To the members of:
Centre for Treatment of Sexual Abuse and Childhood Trauma
Ottawa

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

We have reviewed the statement of assets and liabilities of Centre for Treatment of Sexual Abuse and Childhood Trauma as at September 30, 2021 and the statements of revenues and expenditures and changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many not-for-profit organizations, Centre for Treatment of Sexual Abuse and Childhood Trauma derives revenue from donations and cash receipts, the completeness of which is not susceptible to satisfactory review procedures. Accordingly, review of these revenues was limited to the amounts recorded in the records of Centre for Treatment of Sexual Abuse and Childhood Trauma. Therefore, we were not able to determine whether any adjustments might be necessary to cash donation revenues, internship and supervision revenues and excess of revenues over expenses for the year ended September 30, 2021, as well as current assets and net assets as at September 30, 2021.

Qualified Conclusion

Based on our review, except for the matter described in the preceding paragraph, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

A handwritten signature in black ink, appearing to read "Frouin Group".

Frouin Group

Frouin Group Professional Corporation
Ottawa, Ontario
February 1, 2022

Authorized to practice public accounting by the Chartered Professional Accountants of Ontario

Frouin Group Professional Corporation
Chartered Professional Accountants
30 Colonnade Road, Unit 228, Ottawa, ON, K2E 7J6
Tel: 613-230-1022 Fax: 613-230-2954

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA
UNAUDITED STATEMENT OF FINANCIAL POSITION
AS AT SEPTEMBER 30, 2021

	Restricted Funds			Total	
	Subsidy Fund	Endowment Fund	General Fund	2021	2020
CURRENT ASSETS					
Cash	\$ 6,320	\$ 0	\$ 64,182	\$ 70,502	\$ 79,192
Term deposits (Note 4)	0	7,176	0	7,176	7,108
HST receivable	0	0	4,573	4,573	4,271
Government wage subsidy receivable	0	0	3,152	3,152	6,152
Accounts receivable	0	0	16,077	16,077	450
Due from General Fund	25,407	0	176	25,583	25,427
Prepaid expenses	<u>0</u>	<u>0</u>	<u>16,527</u>	<u>16,527</u>	<u>3,377</u>
TOTAL ASSETS	<u>\$ 31,727</u>	<u>\$ 7,176</u>	<u>\$ 104,687</u>	<u>\$ 143,590</u>	<u>\$ 125,977</u>
CURRENT LIABILITIES					
Accounts payable & accrued liabilities	\$ 0	\$ 0	\$ 2,714	\$ 2,714	\$ 2,712
Government remittances	0	0	416	416	728
Due to Subsidy Fund	0	0	25,407	25,407	25,427
Due to General Fund	0	176	0	176	0
Deferred revenue (Note 6)	<u>0</u>	<u>0</u>	<u>31,325</u>	<u>31,325</u>	<u>17,797</u>
	<u>0</u>	<u>176</u>	<u>59,862</u>	<u>60,038</u>	<u>46,664</u>
NET ASSETS (Note 7)					
Externally-restricted	0	7,000	0	7,000	7,176
Internally-restricted	31,727	0	0	31,727	31,727
Unrestricted	<u>0</u>	<u>0</u>	<u>44,825</u>	<u>44,825</u>	<u>40,410</u>
	<u>31,727</u>	<u>7,176</u>	<u>44,825</u>	<u>83,552</u>	<u>79,313</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 31,727</u>	<u>\$ 7,176</u>	<u>\$ 104,687</u>	<u>\$ 143,590</u>	<u>\$ 125,977</u>

APPROVED ON BEHALF OF THE BOARD:

Director _____

Director _____

(See accompanying Notes to Financial Statements)

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA
UNAUDITED STATEMENT OF REVENUE AND EXPENSES AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED SEPTEMBER 30, 2021

	<u>Restricted Funds</u>			<u>Total</u>	
	<u>Subsidy Fund</u>	<u>Endowment Fund</u>	<u>General Fund</u>	<u>2021</u>	<u>2020</u>
REVENUE					
Associates' contributions - rental income	\$ 0	\$ 0	\$ 42,560	\$ 42,560	\$ 51,666
Conferences and workshops	0	0	16,083	16,083	1,475
Fundraising	0	0	2,770	2,770	1,775
Grant revenues (Note 10)	0	0	68,315	68,315	8,965
Memberships	0	0	2,525	2,525	567
Cash donations	0	0	8,013	8,013	4,327
Admin fee - group therapy	0	0	595	595	550
Non-associate rental revenue	0	0	1,190	1,190	2,050
Internship and supervision	0	0	18,399	18,399	18,157
Government wage subsidies	0	0	5,902	5,902	6,152
Interest	<u>0</u>	<u>0</u>	<u>68</u>	<u>68</u>	<u>176</u>
TOTAL REVENUE	<u>0</u>	<u>0</u>	<u>166,420</u>	<u>166,420</u>	<u>95,860</u>
EXPENSES					
Rent	0	0	43,036	43,036	44,956
Conferences and workshops	0	0	15,728	15,728	636
Wages	0	0	42,912	42,912	25,419
Professional fees	0	0	2,800	2,800	2,600
Fundraising expenses	0	0	0	0	9
Office supplies	0	0	1,115	1,115	1,204
Telephone	0	0	433	433	501
Insurance	0	0	4,099	4,099	3,953
Groups (Note 10)	0	0	31,440	31,440	8,965
Supervision	0	0	16,875	16,875	0
Internet	0	0	693	693	728
Bank charges	0	0	1,064	1,064	590
Non-refundable portion of HST	<u>0</u>	<u>0</u>	<u>1,986</u>	<u>1,986</u>	<u>1,856</u>
TOTAL EXPENSES	<u>0</u>	<u>0</u>	<u>162,181</u>	<u>162,181</u>	<u>91,417</u>
EXCESS OF REVENUE OVER EXPENSES	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 4,239</u>	<u>\$ 4,239</u>	<u>\$ 4,443</u>
Balance, beginning of the year	\$ 31,727	\$ 7,176	\$ 40,410	\$ 79,313	\$ 74,870
Excess of revenue over expenses	0	0	4,239	4,239	4,443
Interfund transfer	<u>0</u>	<u>(176)</u>	<u>176</u>	<u>0</u>	<u>0</u>
Balance, end of the year	<u>\$ 31,727</u>	<u>\$ 7,000</u>	<u>\$ 44,825</u>	<u>\$ 83,552</u>	<u>\$ 79,313</u>

(See accompanying Notes to Financial Statements)

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA

UNAUDITED STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED SEPTEMBER 30, 2021

	2021	2020
CASH FLOWS FROM/(USED IN) OPERATING ACTIVITIES		
Excess of revenue over expenses	\$ 4,239	\$ 4,443
Cash flows from current operating items	<u>(12,861)</u>	<u>(11,983)</u>
	(8,622)	(7,540)
 CASH FLOWS FROM/(USED IN) INVESTING ACTIVITIES		
Decrease in term deposits	<u>(68)</u>	<u>(176)</u>
 DECREASE IN CASH	(8,690)	(7,716)
 CASH, beginning of year	<u>79,192</u>	<u>86,908</u>
 CASH, end of year	<u>\$ 70,502</u>	<u>\$ 79,192</u>
 REPRESENTED BY:		
 Cash	<u>\$ 70,502</u>	<u>\$ 79,192</u>

(See accompanying Notes to Financial Statements)

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA
NOTES TO UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2021

1. ORGANIZATION

The Centre for Treatment of Sexual Abuse and Childhood Trauma (the Centre) is a non-profit, charitable organization, incorporated October 1, 1992 without share capital, designed to provide comprehensive services for individuals who have experienced sexual abuse or other childhood trauma. The Centre also subsidizes the therapy of certain clients who are unable to meet the financial cost and this amount is reflected in the financial statements. The Centre is exempt from income taxes under Section 149 of the Income Tax Act.

2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

a. Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of income and expenditures during the reporting period. Actual results may differ from management's best estimates as additional information becomes available in the future

b. Term deposits

Term deposits are reported at fair value.

c. Fund accounting

The General Fund accounts for the Centre's administration, workshop and conference expenses, group therapy services and reports the investment in capital assets.

The Subsidy Fund accounts for restricted donations received by the Centre for the purpose of subsidizing therapy and the therapy delivered to clients approved for subsidy by the Centre.

The Endowment Fund reports resources contributed to the endowment. Investment income earned on the resources of the Endowment Fund is reported in the General Fund or Subsidy Fund depending on the nature of any restrictions imposed by contributors of the funds for the endowment.

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA
NOTES TO UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2021

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

d. Revenue recognition

The Centre follows the restricted fund method of accounting for contributions. Restricted contributions for which there is a corresponding restricted fund are recognized as revenue of that fund when received or receivable. Restricted contributions for which there is no corresponding restricted fund are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions from donations and events are recognized as revenue when received or receivable if the amounts to be received can be reasonably estimated and collection is reasonably assured. Conference and workshop revenue is recognized when the event is held. Investment income is recognized as revenue when earned.

e. Capital assets

Capital assets are recorded at cost. Amortization is recorded on a straight-line basis over the estimated useful life of five years, except in the year of acquisition, when a half year of amortization is taken.

3. FINANCIAL INSTRUMENTS

The carrying value of cash, term deposits, accounts receivable, accounts payable and accrued liabilities, approximate their fair value because of the relatively short period to maturity of the instruments. It is management's opinion that the Centre is not exposed to significant interest, currency or credit risks.

4. TERM DEPOSITS

The term deposits consist of a Guaranteed Investment Certificate, maturing in May 2022 earning interest at 0.4%.

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA
NOTES TO UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED SEPTEMBER 30, 2021

5. PROPERTY & EQUIPMENT

All property and equipment has been fully-amortized in prior years and no new additions have been made in the current or prior year.

	Cost	Accumulated Amortization	Net Book Value 2021	Net Book Value 2020
Furniture and Fixtures	\$ 2,548	\$ (2,548)	\$ 0	\$ 0
Computer	5,381	(5,381)	0	0
Projector	800	(800)	0	0
Website	<u>2,100</u>	<u>(2,100)</u>	<u>0</u>	<u>0</u>
TOTAL	<u>\$ 10,829</u>	<u>\$ (10,829)</u>	<u>\$ 0</u>	<u>\$ 0</u>

6. DEFERRED REVENUE

Deferred revenue consists of grant amounts, memberships, workshop fees and lease inducement.

Grants and workshop revenues will be recognized in the year in which the services are performed. Membership revenue will be recognized over the term of the membership, generally one year.

Lease inducements are accounted for as a reduction of the lease expense over the term of the lease.

7. NET ASSETS

Internally-Restricted

Restricted donations received by the Centre for the purpose of subsidizing therapy are reported in the Subsidy Fund. Interest income earned on Subsidy Fund assets is reported as an increase to the Subsidy Fund.

Externally-Restricted

Contributions (nil in 2021 and also in 2020) are reported as increases to the Endowment Fund. Interest on Endowment Fund investments is reported as interest revenue in the General Fund.

CENTRE FOR TREATMENT OF SEXUAL ABUSE AND CHILDHOOD TRAUMA
NOTES TO UNAUDITED FINANCIAL STATEMENTS
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8. FINANCIAL RISK MANAGEMENT POLICY

The Centre is exposed to various risks through its financial instruments. The following analysis provides a measure of the risks at September 30, 2021:

a) Credit risk

Cash and term deposits are held with Canadian chartered banks. Credit risk associated with receivables is minimal since they primarily consist of HST rebates receivables which are expected to be fully collectible. Consequently, the overall exposure to credit risk is considered to be low.

b) Currency risk

The Centre's functional currency is the Canadian dollar. The Centre does not enter into foreign currency transactions and does not use foreign exchange forward contracts.

c) Liquidity risk

The Centre manages its liquidity risk by regularly monitoring forecasted and actual cash flow and financial liability maturities, and by holding assets that can be readily converted into cash. Accounts payable are normally paid within 30 days.

d) Interest rate risk

The Centre is exposed to interest rate risk with regards to its cash and investments. The Centre has no interest-bearing liability. Fluctuations in market rates of interest on cash do not have a significant impact on the organization's results of operations. Term deposits are not exposed to significant interest rate risk due to their short-term nature.

e) Market risk

The market risk associated with term deposits is minimal since these assets are invested in short-term Guaranteed Investment Certificates.

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9. CONTRACTUAL OBLIGATIONS

The Centre has a lease agreement to rent its premises until March 14, 2022. The lease obligation is reduced by associate contributions received from associates of the Centre for their part time use of office space. The future minimum rent payments, without taking into account the sublease payments received from associates of the Centre totals \$19,491.

The associate contributions are an estimate and may fluctuate depending on the associates' commitment to leasing office space from the Centre, therefore they are not reflected above. Should the associates decide to end their lease with the Centre, the Centre is still committed to the above future minimum rent payments.

10. GRANT FUNDING AND GROUPS

The Centre received grant funding from the Ottawa Community Foundation and HALO Fund, a branch of the Minto Foundation Inc., which was used to run trauma-related groups during the current fiscal year. The Centre paid \$27,440 in facilitator fees to run these groups. Of this amount, \$11,760 was paid to board members for their work performed as associate therapists. The transactions were done at the exchange amount and were in the normal course of operations.

The Centre also received grant funding from the City of Ottawa which was used to fund certain wages, supervision costs and supplies.

11. SUBSEQUENT GRANT APPROVALS

Subsequent to the current year end, the Centre has secured grants of \$15,000 from the Ottawa Community Foundation, and \$10,000 from the HALO Fund, a branch of the Minto Foundation Inc. for the upcoming fiscal year. These funds will be used to operate the men's, women's and LGBTQ+ Trauma Processing Groups.